

MAYFIELD NETWORK CLUB CONSTITUTION

- A. Whereas the members of the Mayfield Network Club (The Club) have agreed to meet on a regular basis for the purpose of promoting their respective businesses: and
- B. They feel that the purpose can be best served by developing a set of rules to govern the operation of the Club and the interaction of the members.

1.0 OFFICERS

- 1 The Club shall have three elected officers, the Chairperson, Sgt.-At-Arms, Treasurer, as well as "Anchor" (second signature in case of emergency). Elected officers shall serve no more than two (2) consecutive terms in the same position thus encouraging member participation.
- 2 The Chairperson shall be elected for a twelve (12) month period and shall have the following responsibilities:
 - a) Chairs weekly meetings;
 - b) Oversees appointment of individuals to job positions and their commitments;
 - c) Responsible for organization and administration of group;
 - d) Oversees new concepts with involved members;
 - e) Assists members to prepare presentations;
- 3 The Sergeant-At-Arms shall be elected for a twelve (12) month period and shall have the following responsibilities:
 - a) Provides new members with a copy of the Constitution;
 - b) Helps the Chairperson keep order during the meeting;
 - c) Assists with special projects.
 - d) Acts as secretary as required
 - e) Keeps member list up-to-date, and distributes an up-to-date copy to every member as required or requested when a new member joins.

- 4 The Treasurer shall be elected for a twelve (12) month period and shall have the following responsibilities:
 - a) Be in charge of all moneys (collects dues and penalties);
 - b) Provide semi-annual accounting to the group;
 - c) Prepares final accounting for Dec. 31 to pass accounts onto the newly elected Treasurer;
 - d) Advises & negotiates with the restaurant on minimum plate guarantees & contract terms with restaurant.
 - e) Tracks attendance.

- 5 "Past Chairperson" The past chairperson shall carry out the present chairperson's duties in his/her absence and run the next election.

2.0 ELECTIONS:

- 2.01 Elections will be held in the first week of November, annually, and the newly or re-elected members will commence their term on the January following for a term of one year.
- 2.02 Current executive members will have from November to the end of December to assist with the transition of their duties to new members but will remain as executive members until January.

3.0 DUES

- 3.1 On the 1st of Jan, Apr, July and Oct, each member will pay quarterly dues. (Monthly dues optional)

- .2 Should dues be in arrears, the executive committee may remove the member from the membership at their discretion.

- .3 Due are as set by the members. The amount of dues will be determined by a majority of the membership.

4.0 MEMBERS

- 4.01 There shall be a maximum of forty (40) members.
- 4.02 The role of the member is to attend meetings, provide tips and leads to the membership, thank members for the leads provided and pay all dues and fines.
- 4.03 There shall be only one member from any full-time specific business category. Members are to represent only one full-time specific business category that represents their main business focus.
- 4.04 If a member persistently misses meetings without notification to an Executive(s) or fails to provide leads, a review by the Executives will determine if their membership should continue.
- 4.05 If a member misses three consecutive meetings without notifying the executive committee, a telephone call will be made to verify continued membership. If a 4th week in a row is missed (without notification to the executive) a "Notice of Termination" letter will be sent.

5.0 ATTENDANCE

- 5.01 Weekly attendance is **expected** and required for membership.
- 5.02 In the event a member is unable to attend a meeting, the member shall inform the Treasurer or another member of the Executive Committee of his/her inability to attend.
- 5.03 The meeting shall commence at 7:30AM **SHARP!!**
- 5.04 If a member is unable to attend they may appoint an associate from their business to attend in their place as a co-member.
- 5.05 The meeting shall conclude at 8:30AM

6.0 LEADS

- 6.01 Each member is required to provide one lead or have a guest per meeting.
- 6.02 Leads may be of a general nature given openly to the attendance, directly to an individual on the date of the meeting or within a one-week period.
- 6.03 A lead does not have to be knowingly helpful to the membership.
- 6.04 Sources of leads are to be kept confidential unless otherwise mentioned.
- 6.05 A Lead is not somebody doing business with you, just say thanks!
- 6.06 Doing direct business or exchanging business to business services or using a service of a club member is a direct lead.
- 6.07 Failure to provide a lead, tardiness and cell phones ringing during the meeting will result in an assessment of a fine.

7.0 AMENDMENTS

- 7.01 The constitution may only be amended by a 2/3 majority of members present at the meeting.
- 7.02 The chairperson shall determine the vote by counting a show of hands.
- 7.03 Proposals for amendments to the Constitution are to be provided to the Chairperson prior to the meeting and are welcome.

8.0 IDEAS

8.01 Members should provide the Chairperson with ideas regarding guest speakers, social activities, improvements to the Club and the format of the meeting, prior to the meeting.

9.0 EVENT SUBSIDY

9.01 The club will provide a subsidy to members for events sponsored by the club. The amount of the subsidy will be approved by the majority of the members.

10.0 ARTICLE 10 - LOTTERY POOL

10.1 In order to encourage the prompt payment of dues, the club has decided to purchase a lottery tickets under a subscription agreement. Only members, whose fees are in good standing with the club at the time of the draw of the winning ticket, are declared to be joint owners equally in respect of the tickets purchased under any subscription agreement.

.2The Treasurer shall only purchase a lottery ticket subscription once the club passes a resolution so authorizing and providing the length of time and number of tickets which will be purchased using a quick pick.

.3The Treasurer accepts no financial or legal responsibility for any issues which may arise as a result of this lottery pool.

.4A separate agreement is required to be signed by the member to be part of the Lottery Pool. Please ask an executive member for this agreement should you wish to participate.

GENERAL PRACTICES

Attendance:

Wednesdays

7:15 - 7:30am Meet & Greet

7:30am (sharp) for leads and networking

7:50 - 8:10 for breakfast

8:10 - 8:30 for speakers and presentation (optional)

If you are unable to remain for all of the presentation, it is expected that you leave prior to its starting. Should the presentation go past 8:30am and you have prior commitments, please leave quietly.

Charities:

We do not collect for, donate to or entertain speakers for any charitable cause. As we are not a service club, it would be impossible to appease all of our membership.

Dress Code:

This is a business meeting. Please dress appropriately. Other members may be trying to impress a first time guest.

Dues:

Dues are \$35.00 per month, payable quarterly. The first meeting is free.

Presentations and Guest Speakers:

Giving a presentation will help you give the membership better insight into what you do and hopefully this will result in better leads and support. Guest speakers are to be of an informative nature to educate us, not a sales person given a captive audience to sell to. Table handouts are the luxury of the person doing the presentation only. If you have something you would like to hand out, and you are not the speaker for the day, there will be a table at the back of the room for distribution of your material.

Sponsorship/Guests:

Should you sponsor a new member, please remember to call that person ahead of time until they get into the habit of coming on a regular basis. The guest you invite should not be in direct competition with any of the membership. For this reason, new members should wait at least one month before inviting any new members of their own. Please contact a member of the Executive or a long time member to confirm that your guest will not be in conflict if you are not sure. There is a \$10.00 cost for your guest's breakfast if your guest has no intention of becoming a member (ie: a colleague from your office that you have been wanting to show what the Club is all about, or an out-of-town guest, etc. This amount is to be paid to the Treasurer.

For clarification or comments on the rules of the Club, see a member of the Executive Committee.

Amended March 27, 2002
Amended September 18, 2002
Revised the 2nd of November 2005
Revised the 7th of February 2006
Revised the 19th of April, 2006
(Preceding all others on record at this time)